



 SOUTHERN LEYTE STATE UNIVERSITY		REQUEST FOR QUOTATION GOODS AND SERVICES
Office/Campus:	BARGO	
Address/Contact Details:	San Roque, Sogod, Southern Leyte	

Purchase Request No.

202602068

Date:

BIDDER:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

General Conditions of the Contract:

- All entries must be typewritten/handwritten.
- Bidders shall provide correct and accurate information required in this form.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- In case of tie among bidders, SLSU shall adopt and employ "draw lots" as the tiebreaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- Award of contract shall be made in accordance with the Implementing Rules and Regulations of RA 9184 and RA 12009, whichever is applicable.
- All bidders shall be required to include the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes, and other fiscal levies and duties which shall be itemized in the bid form and reflected in the detailed estimates. Such bids, including said taxes, shall be the basis for bid evaluation and comparison. Moreover, applicable custom duties, as well as other costs of acquisition such as delivery/freight, insurance, and bank charges, must be incorporated in the bid.
- Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Southern Leyte State University may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- Delivery period within 30 calendar days.
- Warranty shall be a period of **SIX (6) months** for supplies and materials, **ONE (1) Year** for the equipment, from the date of acceptance by Southern Leyte State University.
- Price validity shall be a period of THIRTY (30) calendar days.
- Valid PHILGEPS registration certificates and Mayor's/Business Permit** shall be attached upon submission of the quotation.
- Notarized Omnibus Sworn Statement** shall be attached upon submission of quotation for ABC amounting to Fifty Thousand Pesos (P50,000.00) and above, in accordance to Annex "H" Appendix A of RA 9184
- Income/Business Tax Return** shall be attached upon submission of quotation for ABC amounting to Five Hundred Thousand Pesos (P500,000.00) and above, in accordance to Annex "H" Appendix A of RA 9184

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
Purchased of Machineries and Equipments for SLSU Cafeteria & Catering Services 1 LOT						
1	1	set	Cocktail Shaker Bar Set Weighted Boston Shakers, Cocktail Strainer Set, Jigger, Muddler And Spoon, Ice Tong And 2 Bottle Pourer			
2	2	piece	Digital Air Fryer Toaster Oven			
3	3	piece	Electric Food Steamer for Cooking 15Qt Vegetable Steamer with 3-Tier Stainless Steel.			

4	1	piece	Food Processor 7-Cup Food Processor			
5	1	piece	Heavy duty mixer Features: Extended rod, rotatable whipping head			
6	3	piece	Insulated Tea Bucket Dispenser with Handle Large Capacity Insulated Tea Bucket Dispenser with Handle Capacity: 12 liters			
7	2	set	Kitchen Trolley food service large kitchen trolley, 3 layer			
8	2	set	Kitchen Trolley Heavy foldable kitchen trolley 608x907x870mm, 300kg. Load			
9	2	piece	Microwave oven, 20L			
10	2	piece	Rice cooker Commercial Big Size Multifunction Rice Cooker 8L/10			
11	6	set	Stainless Steel Food Warmer with Lids Golden And Silver Colors, Made of Stainless Steel 5QT			
12	2	unit	Water Dispenser, Hot & Cold Function: One side wiping, one side scrapping			
				TOTAL	₱357,032.68	
Payment Term				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:

MARIE KHUL C. LANGUB

BAC Chairperson

Authorized Company

Representative

(Signature over Printed Name)

JELYNE L. LORA

Canvasser

Company Name _____

Address _____

Tel. Nos. _____

T. I. N. _____

IMPORTANT:

1. Prices must be written clearly.
2. If offering a substitute/equivalent,
specify the brand and make.
3. RFQ should be sealed.

